



Rotary Club of Port Townsend, Wa

Funding Request

In considering requests for funding, the Rotary Community Services Committee requires certain basic information to determine if the project or program falls within the scope of our objectives. Please be as specific as possible, yet brief. **If this form is not adequate, please attach additional material.** The committee may request an oral presentation from a representative of your organization for further clarification.

Applicant organization: _____

Your general mission: _____

Is this request for a continuing program? yes no.

Is it for a specific project? yes no

Purpose of this request: _____

Amount of request: \$ _____ **Estimated number of persons served:** _____

Important: Please attach a detailed budget for the project or program. This should include a written narrative with organization or project history and a projection of income and expenses. Information on salaries, wages, equipment, supplies, facility costs and other pertinent costs should be included.

What percent of the cost of this project is Rotary being asked to provide? _____ %

What other funding has been applied for and what is the status of each request?

Name of Funder	Amount Requested	Funded or Rejected?	Request Pending?

How will Rotary be recognized as a contributor? _____

Applicant's representative contact information, address, phone and e-mail: _____

Please submit this request to:
 Port Townsend Rotary Club
 c/o Community Services Committee
 2023 E. Sims Way # 172
 Port Townsend, WA 98368

Questions?
 Please contact Bill James
 Community Services Chair
 360-774-1788
billjames@olypen.com

All requests must be submitted by April 30th of each year. Recipients will be announced shortly after the March 31st due date. The next funding due date is March 31st, 2012.