

Rotary Club of Port Townsend
2019 Community Grant Application Form

Application Due March 22, 2019

Awards Announced by May 15, 2019

Grants up to \$3,000

1) **General Information**

Organization Name:

Amount requested:

2) **Contact Information**

Name:

Position with organization:

Email:

Address:

Phone:

3) Please describe how you will use these funds.

4) Who will be the beneficiaries of this grant?

5) Please provide an estimate of the number of people who will be served through the grant.

How many people to be served reside in Jefferson County? _____ Outside of Jefferson County? _____

Comments:

6) Have you received or applied for other grants for the purpose stated in this application? If so, please indicate current or potential grantors with amounts awarded or requested from each.

7) If you received a grant from our Rotary Club in 2018, please explain the impact/outcomes it has had on our community.

8) It is important to Rotarians that our community is aware of opportunities provided to local organizations through our grant program. Should you receive a Port Townsend 2019 Community Grant, how will you publicly recognize it?

Please Note: There is an expectation that our grantees report outcomes to our club either in writing or through a presentation at one of our weekly meetings. We ask recipients to contact us within one year of receiving a grant to notify us of how you wish to make your report.

Please attach the following documents:

1. Organization's current annual operational budget and latest balance sheet.
2. If you plan to use the grant to help fund a project or program, please submit a specific budget for it, including how Rotary funds will be applied in both the income and expense categories.
3. Board of Directors roster
4. Proof of 501(C)3 non-profit status

Please submit your grant as a Word or PDF document via email to:

Carla Caldwell, Chair, Community Service Committee: carlabrycal@gmail.com 360-301-5636

THANK YOU!